

2018 Nonprofit Grant Program



CHEFA

CONNECTICUT HEALTH & EDUCATIONAL FACILITIES AUTHORITY

10 Columbus Boulevard, 7th Floor, Hartford, Connecticut 06106

Request for Proposals

RFP Release Date: November 27, 2017

Statement of Interest Due: December 19, 2017 at 12:00 PM

Notification to Apply for Selected Applicants: February 1, 2018

Application Deadline: February 26, 2018

Awards Announcement: May 17, 2018

Contact: Betty Sugerman Weintraub, Grant Program Manager

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Phone: 860-761-8428

The Connecticut Health and Educational Facilities Authority (CHEFA) established the Nonprofit Grant Program to provide financial assistance to nonprofit organizations that serve Connecticut citizens. This program was made possible through the fiscally responsible management of the Authority by CHEFA executive staff and Board of Directors, and involves no State funds. We thank our Board members for their thoughtful stewardship of CHEFA resources and continuing efforts to assist nonprofits in our state.

Awards

Grant requests must range from **\$5,000 up to a maximum of \$75,000** for capital projects/purchases acquired during, or programs effective during, the time period of **June 15, 2018 through July 1, 2019**. The CHEFA Board of Directors reserves the right to award less than any applicant's requested amount. Grant funds are subject to funding availability.

Projected Timeline

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Statements of Interest will be accepted for **capital projects/purchases**, (CHEFA funds must be the only or final funds) **or programs from organizations whose mission statement AND the capital project/purchase, or program are directly related** to the following sectors: **Childcare (inclusive of before and after-school programming), Cultural, Educational, and Healthcare (inclusive of YMCA/YWCA/JCC).**



Selection Criteria

Grantees will be selected based on criteria that includes but is not limited to the: alignment with Authority's four focus areas (Childcare, Cultural, Education, and Healthcare) for this Nonprofit Grant Program, need for the capital project/purchase or program support, projected impact on the target population from the grant, applicant organization's need for support, budget information provided, and evidence of effective organizational management.

Eligibility

- **Applicant organizations must have current IRS 501(c)(3) tax-exempt designation, or be public educational institutions that are constituent units as defined in C.G.S. §10a-1.**
- The scope of work for which the grant is requested must be limited to the focus areas defined herein.
- **Funding is restricted to CAPITAL PROJECTS/PURCHASES OR PROGRAMS within Connecticut.**

Other Requirements

- Only one application will be accepted from any organization.
- The award of any funding is subject to the discretion of the CHEFA Board of Directors.
- For a period of five years, the capital purchases obtained with CHEFA grant funds may not be transferred, sold, or disposed of without CHEFA consent, and must remain in Connecticut.
- Applicants must fully disclose all pending mergers and acquisitions, state or federal investigations, litigation and executive management changes to the Authority during both the application process and the grant period. During the Statement of Interest process, this information must be included.
- Funds not expended in accordance with the approved budget or subsequent modification during the grant period must be returned to the Authority.
- Modification requests must be made in writing to CHEFA staff at philanthropy@chefa.com, and should not be requested during the final 60 days of the grant period.
- Interim and Final project reports will be required of each grantee, the form and substance to be fully described upon award notification.
- The grantee must acknowledge the Authority funding support in all press releases, media interviews, and reports on the funded project/program.

What CHEFA Will Not Fund

- Indirect costs, consultants, maintenance/service contracts, benefits or scholarships
- Annual giving, fundraising, or capital campaigns (defined as large campaigns or a portion thereof)
- Debt reduction, endowment funding, fiscal agent proposals, conferences, trips or other one-time events
- Religious institutions other than for their provision of non-sectarian services; and



- Organizations which cannot comply with the provisions of the State of Connecticut General Statutes Sections 4a-60(a) and 4a-60a(a) nondiscrimination requirements applicable to all contracts with Connecticut quasi-public agencies.

How to Apply

Prior to accessing the online form, please note the following:

1. The form works best in Google Chrome or Firefox browsers.
2. Please disable the auto-fill capability on your computer, for instructions click here: <https://support.iclasspro.com/hc/en-us/articles/218569268-How-to-Disable-and-Clear-AutoFill-Info-in-your-Browser>
3. Contact your internal IT support if you are experiencing issues.
4. If after trying all of the above, and you are still experiencing issues, please contact Betty Sugerma Weintraub at 860.761.8428

Access to the STATEMENT OF INTEREST form is available from the link at the CHEFA website at https://www.chefa.com/philanthropy/open_grants or directly at the submission area of the CHEFA portal download site [2018 Nonprofit Grant Program RFP for Statement of Interest](#) (CTRL+Click to follow this link).

Do not include cover letters, letters of support, website screenshots, press clippings, annual reports, CDs or DVDs or any other materials with your Statement of Interest.

The deadline to submit your Statement of Interest is 12:00 PM EST on December 19, 2017.

Please do not personally deliver, fax or mail your Statement of Interest. Hard copies of the Statement of Interest should not be sent to the Authority.

Materials submitted to the Authority are subject to public disclosure under the Connecticut Freedom of Information Act, unless an exception applies, and should not include information prohibited by HIPAA or in violation of other applicable laws or regulations.

The Staff and Board of Directors reserve the right to request additional information as may be required during the grant program application and review process. The Authority reserves its sole right to modify these guidelines and the program at any time.

