

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY

Minutes
Grant Committee Meeting
November 15, 2017

The Grant Committee of the Board of the Directors of the State of Connecticut Health and Educational Facilities Authority met in session at the offices of the Authority on Wednesday, November 15, 2017 at 1:00 p.m.

The Meeting was called to order by Dr. Estela Lopez, Committee Chair at 1:00 p.m., and, upon roll call, those present and absent were as follows

PRESENT: Dr. Estela Lopez, Committee Chair
Barbara B. Lindsay
Dr. Peter Lisi

OTHER BOARD
MEMBERS

PRESENT: John Biancamano
Robert Dakers
Elizabeth Hammer
Sheree Mailhot (Rep. for Denise Nappier)
Barbara Rubin

ALSO PRESENT: Jeanette Weldon, Executive Director
Denise Aguilera, General Counsel
Krista Johnson, Jr. Accountant/Analyst
Daniel Kurowski, –Financial Analyst
Eileen MacDonald, Senior Transaction Specialist
JoAnne Mackewicz, Controller
Kathy Owens, Administrative Assistant
Cynthia Peoples, Managing Director
David Wasch, Legislative Liaison/ECE Program Specialist
Betty Sugerman Weintraub, Grant Program Manager
of the Connecticut Health and Educational Facilities Authority

APPROVAL OF MINUTES

Dr. Lopez requested a motion to approve the Grant Committee Minutes of May 17, 2017. Dr. Lisi moved to approve the minutes; Ms. Lindsay seconded the motion.

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

| <u>AYES</u> | <u>NAYS</u> | <u>ABSTENTIONS</u> |
|------------------------------------|-------------|------------------------------|
| Dr. Estela Lopez Dr. Peter Lisi | None | Barbara Lindsay ¹ |

REVIEW AND APPROVAL OF FY 2017 NONPROFIT GRANT PROGRAM AWARDS

Dr. Lopez stated that the Nonprofit Grant Program Awards for FY 2017 had previously been scheduled for review at the May 17, 2017 Grant Committee Meeting but unfortunately had to be postponed due to the State sweep of funds. She stated that the Committee had a retreat on September 8th to discuss the grant program.

Dr. Lopez stated that the grants being presented today are those that the Internal Review Committee had reviewed and were prepared to make recommendations at the May meeting. She noted the amount to be awarded is now lower (\$750,000) than the original amount

¹ Ms. Lindsay abstained from voting as she was not present at the May 17, 2017 Grant Committee Meeting.

(\$875,000). She stated that the recommendations are based on the current amount of funds available. Dr. Lopez turned the floor over to Ms. Weintraub to provide an overview.

Ms. Weintraub stated that the Authority received 44 applications from the 104 Statements of Interests. The applications were received from the following counties: Hartford, Fairfield, New Haven, New London, Litchfield, and Middlesex.

Ms. Weintraub acknowledged, in addition to herself, the members of the Internal Review Committee (IRC) for this grant cycle. She thanked Krista Johnson, Dan Kurowski, Andrew Kwashnak, Eileen MacDonald, and David Wasch for showing dedication and commitment above their own jobs and for exhibiting an exemplary level of integrity

Ms. Weintraub stated that staff has received the requisite affirmation for proceeding with this grant program. Applications were received from throughout the state. Ms. Weintraub stated that they are recommending grants from six different counties in the state. The majority of the recommendations are from Hartford, with the remainder from five other counties.

Ms. Weintraub provided the Committee with a copy of revised proposed awards, inclusive of 11 fully funded at the amount the organizations requested, and one partially funded totaling \$750,000 available for approval at this meeting. Ms. Weintraub asked if there were any questions. A discussion ensued.

Dr. Lopez asked Ms. Weintraub to provide more details about the nonprofit that is being considered for partial funding. Ms. Weintraub pointed out that the Child Guidance Center of Southern Connecticut originally requested \$54,500. Initially she was concerned that partial funding would not significantly accomplish their grant project based on the amount of funds remaining (\$16, 665) and that the grant guidelines state that our funds must be the last funds in, or the only funds towards a project. When she further looked at their vendor quotes, and saw that there was a breakdown of different smaller projects within the larger grant, everything from an ADA compliant ramp to their building to additional safety lighting on the outside of their building, it seemed prudent to provide them with partial funds thereby utilizing the entire \$750,000 available at this meeting. Further discussion ensued.

Dr. Lisi asked if we knew if the agency had received other grant funding for their project. Ms. Weintraub stated that a letter from Ms. Weldon went out to all forty-four of the grant applicants on September 14th requesting notification if they had started their projects. The letter stated that they would not be eligible for grant funds if their project was underway or would start before our grant committee met to review grants in November. There was only one response that a project had started and it was not from one of the recommended grants.

Dr. Lopez asked if there were any other questions or comments. There being none, Dr. Lopez requested a motion to fund the full award of \$54,500 to the Child Guidance Center of Southern Connecticut, Inc. and to fund the 12 grants at the originally requested amounts. Ms. Lindsay moved to approve the motion; Dr. Lisi seconded the motion.

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

| <u>AYES</u> | <u>NAYS</u> | <u>ABSTENTIONS</u> |
|---|-------------|--------------------|
| Dr. Estela Lopez Barbara Lindsay Dr. Peter Lisi | None | None |

Dr. Lopez asked if there was any other business and inquired about future grant meetings. Ms. Weintraub stated that the January Board meeting will include a Grant Committee Meeting for client grants. The client grants have already been received. They were due October 20th. Staff will be reviewing approximately 50 client grants. She stated that the nonprofit grants will open with a Request for Proposal (RFP) for a Statement of Interest on November 27th which will be due on December 19th. Nonprofit grants will be presented at the Grant Committee Meeting in May, 2018. Dr. Lopez added that both RFP’s utilized the guidelines the Grant Committee agreed upon at the September 8, 2017 meeting.

Dr. Lopez requested a motion to adjourn. Dr. Lisi moved to adjourn; Ms. Lindsay seconded the motion.

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

| <u>AYES</u> | <u>NAYS</u> | <u>ABSTENTIONS</u> |
|---|-------------|--------------------|
| Dr. Estela Lopez Barbara Lindsay Dr. Peter Lisi | None | None |

The meeting adjourned at 1:45 p.m.

Respectfully submitted,

Dr. Estela Lopez, Committee Chair