

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY

Minutes

Human Resources Committee Meeting

June 19, 2019

The Human Resources Committee of the State of Connecticut Health and Educational Facilities Authority met in session at the office of the Authority at 12:30 p.m. Wednesday, June 19, 2019

The Meeting was called to order at 12:44 p.m. by Mr. Michael Angelini, Committee Chair, and upon roll call those present were as follows:

PRESENT: Michael Angelini, Committee Chair
Anne Foley
Peter W. Lisi

OTHER BOARD
MEMBERS

PRESENT: Elizabeth Hammer

ABSENT: Barbara Rubin

ALSO PRESENT: Jeanette Weldon, Executive Director
Denise Aguilera, General Counsel
Debrah Galli, Manager of Administrative Services
Eileen MacDonald, Senior Transaction Specialist
Cynthia Peoples, Managing Director
Kelli Petrone, Administrative Assistant

Approval of Minutes

Mr. Angelini requested a motion to approve the minutes of the June 18, 2018 Human Resources Committee meeting. Dr. Lisi moved to approve the motion; Mr. Angelini seconded the motion.

Upon roll call, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini
Dr. Peter Lisi

NAYS

ABSTENTIONS

Anne Foley

EXECUTIVE SESSION – PERFORMANCE EVALUATION OF EXECUTIVE DIRECTOR

Mr. Angelini requested a motion to go into Executive Session at 12:50 p.m. to discuss the performance evaluation of the Executive Director. Dr. Lisi moved to go into Executive Session; Ms. Foley seconded the motion.

Upon roll call, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini
Anne Foley
Peter Lisi

NAYS

ABSTENTIONS

All meeting attendees left the room with the exception of the Board members and Ms. Weldon.

After a few minutes, Ms. Weldon also left the room.

All meeting participants returned to the meeting at 1:20 p.m. Mr. Angelini stated that there were no votes taken during Executive Session.

Mr. Angelini requested a motion to approve a merit increase of 2.5% for the Executive Director. Dr. Lisi moved to approve the merit increase and Ms. Foley seconded the motion.

Upon roll call, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini
Anne Foley
Dr. Peter Lisi

NAYS

ABSTENTIONS

REVIEW OF SCOPE OF SERVICES FOR INCLUSION IN THE COMPENSATION STUDY RFP

Ms. Peoples reviewed the proposed schedule of the RFP with the Board. She stated that the RFP would be posted no later than August 9, 2019, with the expectation of responses back no later than the third week of September. Interviews with prospective vendors would be held in mid-October at a Human Resource Committee meeting. Ms. Peoples recommended that the November Human Resource Committee meeting be moved to October 16, 2019. Dr. Lisi asked if there would be any issues talking to the chosen vendors on October 16th and finalizing a decision at a later date if after the interviews additional follow-up is necessary. A discussion ensued.

Ms. Peoples stated that the RFP language will be changed to include “no later than November 1st” for a selection date in order to allow for additional requests for information that might be needed after vendor interviews.

Ms. Foley asked if CHEFA would allow for questions prior to vendor proposal submissions for any clarifications needed on the requirements of the RFP. Ms. Peoples stated that will be added into the RFP. A discussion ensued.

Mr. Angelini requested a motion to approve the scope and amended schedule of the RFP for the compensation study. Ms. Foley moved to approve the RFP as amended, and Dr. Lisi seconded the motion.

Upon roll call, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini
Anne Foley
Peter Lisi

NAYS

ABSTENTIONS

ADJOURNMENT

Mr. Angelini requested a motion to adjourn the meeting. Dr. Lisi moved to adjourn the meeting and Ms. Foley seconded the motion.

Upon roll call, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini

NAYS

ABSTENTIONS

Anne Foley
Peter Lisi

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Jeanette W. Weldon
Executive Director