

# 2019 Nonprofit Grant Program



# CHEFA

CONNECTICUT HEALTH & EDUCATIONAL FACILITIES AUTHORITY

10 Columbus Boulevard, 7<sup>th</sup> Floor, Hartford, Connecticut 06106

## **Request for Proposals**

RFP Letter of Interest Release Date: November 19, 2018

Letter of Interest Due: December 13, 2018, 1:00 p.m.

Notification to Apply for Selected Applicants: February 1, 2019, 1:00 p.m.

Awards Announcement: May 17, 2019

Payment of Grants: Approximately June 21, 2019

Grant Period: June 21, 2019 - June 30, 2020

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The **Connecticut Health and Educational Facilities Authority (CHEFA or Authority)** provides access to tax-exempt financing and other financial assistance to educational institutions, healthcare providers, childcare providers and other eligible not-for-profit entities.

CHEFA established the Nonprofit Grant Program to provide nonprofit organizations in Connecticut with the opportunity to access funding through competitive grants. This program was made possible through the fiscally responsible management of the Authority by CHEFA Officers and Board of Directors, and utilizes no State of Connecticut funds. We thank our Board members for their thoughtful stewardship of CHEFA resources and continuing efforts to assist nonprofits in our state.


The Authority is accepting proposals for:

- **Capital Projects/Purchases**
- **Programs**

**From organizations whose mission statement AND the capital project/purchase, or program, are related to any of the following focus areas, as determined by CHEFA in its sole discretion:**

- **Childcare (can also include before and after-school programming)**
- **Cultural (can also include museums, theaters, etc.)**
- **Education (can also include workforce/vocational training and youth summer jobs)**
- **Healthcare (can also include wellness and senior living)**

## **Awards**

- Grant requests must range from **\$5,000 up to a maximum of \$75,000**
  - For capital projects/purchases acquired during, or programs effective during, the time period of June 21, 2019 through June 30, 2020.
  - The CHEFA Board of Directors reserves the right to award less than any applicant's requested amount.
  - Grant awards are subject to funding availability.
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## Selection Criteria

Grants will be awarded based on criteria that includes, but is not limited to:

- Project need
- Likelihood of success
- Size of target population
- Target population impact
- Organizational financial need
- Organizational managerial strength

## Eligibility

- Applicant organizations must have current IRS 501(c)(3) tax-exempt designation, or be public educational institutions that are constituent units as defined in C.G.S. §10a-1.
- Funding is restricted to CAPITAL PROJECTS/PURCHASES or PROGRAMS within Connecticut.
- If an organization was AWARDED a grant in EACH of the past three fiscal years (i.e. FY 2016, 2017, 2018), the organization must take one year off from applying, and can thereafter apply in the following fiscal year (i.e. FY 2020).
- Organizations must comply with the provisions of the State of Connecticut General Statutes Sections 4a-60(a) and 4a-60a(a) nondiscrimination requirements applicable to all contracts with Connecticut quasi-public agencies.

## What CHEFA Will Not Fund

- Annual giving, fundraising, or capital campaigns (defined as large campaigns or a portion thereof)
- Debt reduction, endowment funding, conferences, trips or other one-time events
- Religiously sectarian services
- Indirect costs will be funded on a limited basis.

## Other Requirements

- The award of any funding is subject to the discretion of the CHEFA Board of Directors.
- Only one application will be accepted from any organization.
- For a period of five years, the capital purchases obtained with CHEFA grant funds may not be transferred, sold, or disposed of without CHEFA consent, and must remain in Connecticut.
- Applicants must fully disclose all pending mergers and acquisitions, state or federal investigations, litigation and executive management changes to the Authority during both the application process and the grant period. During the Statement of Interest process, this information must be included as well.



- Funds not expended in accordance with the approved budget or any subsequent modification during the grant period must be returned to the Authority.
- Modification requests must be made in writing to CHEFA staff at philanthropy@chefa.com, and should not be requested during the final 60 days of the grant period.
- Interim and Final project reports will be required of each grantee, the form and substance to be fully described upon award notification.
- The grantee must acknowledge the Authority funding support in all press releases, media interviews, and reports on the funded project/program.
- Demonstrate, with the inclusion of CHEFA funding, the organization's ability to fully fund the proposed project or program within the specified timeframe.

## How to Apply

**NEW: CHEFA is now utilizing the online, Foundant Technologies Grant Management System. For optimal utilization please update your browser to the most recent application or utilize Google Chrome or Firefox.**

APPLICATION –

Access to the LETTER OF INTEREST (LOI) form is now available at:

<https://www.grantinterface.com/Home/Logon?urlkey=CHEFA>

**Please utilize access code: **Nonprofit** on the “Apply” page of the online application.**

**The deadline to submit your Letter of Interest is 1:00 PM on December 13, 2018**

- Incomplete LOIs may be deemed ineligible at CHEFA's discretion.
- Do not include cover letters, letters of support, website screenshots, press clippings, annual reports, CDs or DVDs or any other materials.
- Please do not personally deliver, fax or mail your Statement of Interest/Application; they must be completed online. Hard copies of the Statement of Interest/Application will not be accepted.
- Materials submitted to the Authority are subject to public disclosure under the Connecticut Freedom of Information Act, unless an exception applies, and should not include information prohibited by HIPAA or in violation of other applicable laws or regulations.
- The Staff and Board of Directors reserve the right to request additional information as may be required during the grant program application and review process. The Authority reserves its sole right to modify these guidelines and the program at any time.

