



CHEFA

Connecticut Health & Educational
Facilities Authority

REQUEST FOR PROPOSAL FOR INDEPENDENT AUDIT SERVICES QUESTIONS & ANSWERS

Connecticut General Statutes Chapter 187 Section 10a-179(h)(4):

(h) The board of directors of the authority shall adopt written procedures, in accordance with the provisions of section 1-121, for:... (4) contracting for financial, legal, bond underwriting and other professional services, including a requirement that the authority solicit proposals at least once every three years for each such service which it uses...

The Authority’s last independent auditor served two three-year engagements and is not authorized to serve a third consecutive term.

Questions Submitted:

Authority Responses:

Is the audit expected to be performed on-site or remotely?	At this current time, the audit should anticipate performing the audit remotely.
What assistance does you and your staff give in connection with the preparation of the financial statements and footnotes?	<p>Management will work in conjunction with the audit firm in the development of the financial statements including the statements of net position; statements of revenues, expenses and changes in net position; statements of cash flows; and notes to the financial statements.</p> <p>The Authority’s management is responsible for the preparation of “Management’s Discussion and Analysis”.</p>
What would you like to receive from an auditor that you do not currently feel you are receiving?	N/A OR the statement in black below
If possible, please provide a status of remediation plans for internal audit items related to Authority’s internal controls and IT.	In process. It is anticipated the independent auditor will address internal controls pertaining to accounting policies, processes and procedures.

<p>Have you implemented GASB 87 yet? If so, when? Do you need assistance regarding this update?</p>	<p>The Authority expects to follow the compliance deadline for implementation for fiscal years beginning after June 15, 2021. We have worked toward this implementation and have a minimum number of applicable leases. We anticipate guidance from an independent auditor regarding any applicable new pronouncements or accounting standards annually and with best practices for implementation.</p>
---	---

<p>When does preliminary work and audit fieldwork typically commence?</p>	<p>Preliminary work commences in May. Audit fieldwork commences in mid-July.</p>
<p>When are your books typically closed and when are your trial balances expected to be available?</p>	<p>Fiscal year books are typically closed by the end of July with trial balances expected early in August.</p>
<p>Approximately how long was your previous audit firm onsite performing fieldwork and with how many staff?</p>	<p>Four to six weeks with three to four staff (as needed based on audit area)</p>
<p>When are the financial statement drafts expected to be provided to management?</p>	<p>Mid-August</p>
<p>What is the deadline to issue your audit?</p>	<p>For fiscal year 2022, the draft form of the audit deadline is September 2, 2022. The final form deadline is September 23, 2022.</p>

<p>Was there a management letter issued for the most recent audit?</p>	<p>No</p>
<p>Were there any findings reported for your most recent audit?</p>	<p>No</p>
<p>Were there recommendations made by your auditors related to internal controls or recommendations for improvements?</p>	<p>No</p>

<p>Please indicate the extent of audit adjustments that were proposed in prior year by your independent auditor and accepted by management for recognition in the financial statements.</p> <p>Did your auditor propose any adjustments as part of the audit process? What were the adjustments and were the adjustments made by management?</p>	<p>N/A</p>
--	------------

<p>What were all of the fees paid for the audited financial statements and other services requested for the year ended June 30, 2021?</p>	<p>CHEFA - \$ 28,000</p> <p>CHESLA – \$ 29,600</p> <p>CSLF - \$ 37,300</p>
<p>Please indicate if there were any billings above contracted amounts for out-of-scope or additional services not contemplated in contract award during the past three years.</p> <p>Were any fees for services other than a financial statement audit?</p>	<p>Additional expenses were incurred as a result of the Authority implementing a new accounting system and chart of accounts. \$ 4,500</p>
<p>Are there any significant differences (or anticipated) in the financial activity for the year ended June 30, 2022 as compared to June 30, 2021 or other issues that might impact fees?</p>	<p>None anticipated.</p>