

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY
 Special Human Resource/Audit-Finance Committee Meeting Minutes
 May 19, 2021

The Human Resource Committee and the Audit-Finance Committee of the State of Connecticut Health and Educational Facilities Authority held a special teleconference meeting on Wednesday, May 19, 2021 at 11:30 a.m.¹

The special meeting was called to order by Mr. Michael Angelini, Committee Chair, Human Resource Committee at 11:32 a.m. and, upon roll call, those present and absent were as follows:

PRESENT: Michael Angelini, Human Resource Committee Chair
 Mark Varholak, Audit-Finance Committee Chair
 Lawrence Davis
 Darrell V. Hill (*Designee for CT State Treasurer Shawn T. Wooden*)
 Kimberly Kennison (*Designee for Melissa McCaw, OPM Secretary*)
 Peter W. Lisi

ALSO, PRESENT: Jeanette W. Weldon, Executive Director,
 Denise Aguilera, General Counsel
 Debrah Galli, Manager, Administrative Services
 JoAnne N. Mackewicz, Controller
 Michael F. Morris, Managing Director, Client Services
 Cynthia D. Peoples-H., Managing Director, Operations & Finance
 Kara Stuart, Administrative Services Assistant
 of the Connecticut Health and Educational Facilities Authority

APPROVAL OF MINUTES – COMBINED COMMITTEE MEETING OF APRIL 24, 2019

Mr. Angelini requested a motion to approve the amendments to the previously approved combined committee meeting minutes of April 24, 2019. Mr. Varholak moved to approve the minutes. Mr. Lisi seconded the motion.

Upon a voice vote, the “Ayes”, “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini	None	None
Mark Varholak		
Lawrence Davis		
Peter W. Lisi		

¹ All attendees participated in the meeting via conference telephone that permitted all parties to hear each other

Ms. Kennison joined the teleconference meeting at 11:35 a.m.

APPROVAL OF MINUTES – COMBINED COMMITTEE MEETING OF APRIL 15, 2020

Mr. Angelini requested a motion to approve the combined committee meeting minutes of April 15, 2020. Mr. Varholak moved to approve the minutes. Mr. Lisi seconded the motion.

Upon a voice vote, the “Ayes”, “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini Mark Varholak Lawrence Davis Peter W. Lisi	None	Kimberly Kennison ²

Mr. Hill joined the teleconference meeting at 11:44 a.m.

REVIEW OF THE FY 2022 PROPOSED HUMAN RESOURCE BUDGET

Ms. Peoples gave a presentation including the Human Resource consulting engagement outcomes during FY 2021. Ms. Peoples provided market research conducted related to projected 2021 salary increases nationally and locally, Consumer Price Index and Cost-of-Living Adjustment information, the state tax increase for CT PFMLA, proposed increases at the Office of Policy and Management and salary increase indicators from other quasi-public agencies. Ms. Peoples then presented the compensation budget proposal for FY 2022 and its components and a historical view of compensation by fiscal year, budget versus actual.

Regarding merit increases, although performance based, Mr. Hill stated that the Treasurer does not support non-union increases if they are not applied to non-union employees statewide. A discussion ensued.

Ms. Peoples provided the need and desired outcomes in support of the additional Full-Time Equivalent staff position for the Operations and Finance area included in the budget proposal. Following which, Ms. Peoples provided an overview of the budget assumptions related to employee benefits, including a more detailed review specifically of the medical insurance benefit

² Ms. Kennison abstained from voting as she did not attend the April 15, 2020 meeting.

assumptions. Ms. Peoples concluded with a historical view of benefits as a percent of compensation, budget versus actual.

Mr. Angelini requested a motion to approve the FY 2022 proposed human resource budget as presented by management inclusive of merit increases that will increase aggregate salaries by 2.53% over current levels. Mr. Lisi moved for approval and Mr. Davis seconded the motion.

The floor was open to questions and a brief discussion ensued. It was decided that the presentation provided by Ms. Peoples would be sent to all Board members.

Upon a voice vote, the “Ayes”, “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini Mark Varholak Lawrence Davis Peter W. Lisi	Darrell V. Hill	Kimberly Kennison ³

ADJOURNMENT

Mr. Angelini requested a motion to adjourn the meeting. Mr. Varholak moved to adjourn the meeting and Mr. Lisi seconded the motion.

Upon a voice vote, the “Ayes”, “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini Mark Varholak Lawrence Davis Darrel V. Hill Kimberly Kennison Peter W. Lisi	None	None

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Jeanette W. Weldon
Executive Director

³ Ms. Kennison abstained from voting as she wanted more time to review the information presented.