

CHEFA COMMUNITY DEVELOPMENT CORPORATION
SPECIAL MEETING OF BOARD OF DIRECTORS

Minutes of Board Meeting

November 8, 2023

The Special Meeting of the Board of Directors (the “CDC Board”) of CHEFA Community Development Corporation, a Connecticut nonstock Corporation (the “Corporation” or “CHEFA CDC”) was held via videoconference and in-person on Wednesday, November 8, 2023.

The special meeting was called to order at 3:50 p.m. by Mr. Peter W. Lisi, Chair of the Board of Directors. Those present and absent were as follows:

PRESENT: Peter W. Lisi, Board Chair
Michael Angelini, Vice Chair
Steven L. Elbaum¹
Kimberly Kennison²
Susan Martin
Mark Varholak³

ABSENT: Alan Mattamana
Sarah Sanders

ALSO, PRESENT: Jeanette W. Weldon, Executive Director, CHEFA CDC
Denise E. Aguilera, General Counsel, CHEFA
Charles Bodie, Managing Director of Finance & Operations, CHEFA
Dan Giungi, Government Relations & Communications Specialist, CHEFA
Rebecca Hrdlicka, Administrative Services Assistant, CHEFA
Dan Kurowski, Manager of Program Development, CHEFA CDC
JoAnne Mackewicz, Controller, CHEFA
Michael F. Morris, Managing Director, Client Services, CHEFA
Kara Stuart, Manager of Administrative Services, CHEFA
Betty Sugerman Weintraub, Manager of Grant Programs & Philanthropic Outreach, CHEFA

¹ Steven L. Elbaum participated in the meeting via teleconference that permitted all parties to hear each other.

² Kimberly Kennison participated in the meeting via teleconference that permitted all parties to hear each other.

³ Mark Varholak participated in the meeting via teleconference that permitted all parties to hear each other.

APPROVAL OF MINUTES

Mr. Lisi requested a motion to approve the minutes of the September 20, 2023 annual meeting of the Board of Directors. Mr. Davis moved to approve the minutes which was seconded by Ms. Martin.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Lawrence Davis
Steven L. Elbaum
Kimberly Kennison
Peter W. Lisi
Susan Martin
Mark Varholak

NAYS

None

ABSTENTIONS

Michael Angelini⁴

PROPOSED CY 2024 MEETING SCHEDULE

Mr. Lisi requested a motion to accept the CY 2024 Meeting Schedule. Mr. Angelini moved for approval and Mr. Davis seconded the motion.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Michael Angelini
Lawrence Davis
Steven L. Elbaum
Kimberly Kennison
Peter W. Lisi
Susan Martin
Mark Varholak

NAYS

None

ABSTENTIONS

None

OTHER BUSINESS

Mr. Lisi noted that the CHEFA CDC Board received ethics training during the CHEFA Board of Directors meeting and that the next CHEFA CDC Board meeting is scheduled for February 7, 2024.

ADJOURNMENT

There being no further business, Mr. Lisi requested a motion to adjourn the meeting. Mr. Davis moved to adjourn the meeting and Mr. Angelini seconded the motion.

⁴ Mr. Angelini abstained from voting as he did not attend the Annual Board of Directors Meeting on September 20, 2023.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

NAYS

ABSTENTIONS

Michael Angelini
Lawrence Davis
Steven L. Elbaum
Kimberly Kennison
Peter W. Lisi
Susan Martin
Mark Varholak

None

None

The special hybrid meeting adjourned at 3:53 p.m.

Respectfully submitted,

Rebecca Hrdlicka
Acting Secretary