

CHEFA COMMUNITY DEVELOPMENT CORPORATION  
MEETING OF BOARD OF DIRECTORS  
Minutes of Board Meeting  
November 13, 2024

The Meeting of the Board of Directors (the “CDC Board”) of CHEFA Community Development Corporation, a Connecticut nonstock Corporation (the “Corporation” or “CHEFA CDC”) was held via videoconference and in-person on Wednesday, November 13, 2024.

The hybrid annual meeting was called to order at 3:19 p.m. by Mr. Peter W. Lisi, Chair of the Board of Directors. Those present and absent were as follows:

PRESENT: Peter W. Lisi, Chair  
Michael Angelini, Vice Chair  
Lawrence Davis  
Steve L. Elbaum  
Kimberly Kennison (*Designee for Jeffrey Beckham, OPM Secretary*)<sup>1</sup>  
Susan Martin<sup>2</sup>  
Cesarina Thompson<sup>3</sup>  
Mark Varholak<sup>4</sup>

ABSENT: Alan Mattamana  
Sarah Sanders (*Designee for CT State Treasurer Erick Russell*)

ALSO, PRESENT: Jeanette W. Weldon, Executive Director  
Denise Aguilera, General Counsel  
Rob Blake, Manager of Information Technology & Cybersecurity<sup>5</sup>  
Charles Bodie, Managing Director of Finance and Operations  
Dan Giungi, Sr. Government Relations and Communications Specialist  
Rebecca Hrdlicka, Sr. Administrative Services Assistant  
Dan Kurowski, Assistant Director  
Andrew Kwashnak, Sr. Systems & Data Analyst<sup>6</sup>  
Michael F. Morris, Managing Director, Client Services  
Kara Stuart, Manager of Administrative Services  
of Connecticut Health and Educational Facilities Authority

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<sup>1</sup> Kimberly Kennison participated in the meeting via conference telephone that permitted all parties to hear each other.

<sup>2</sup> Susan Martin participated in the meeting via conference telephone that permitted all parties to hear each other.

<sup>3</sup> Cesarina Thompson participated in the meeting via conference telephone that permitted all parties to hear each other.

<sup>4</sup> Mark Varholak participated in the meeting via conference telephone that permitted all parties to hear each other.

<sup>5</sup> Rob Blake participated in the meeting via conference telephone that permitted all parties to hear each other.

<sup>6</sup> Andrew Kwashnak participated in the meeting via conference telephone that permitted all parties to hear each other.

**APPROVAL OF MINUTES**

Mr. Lisi requested a motion to approve the minutes of the September 17, 2024 annual meeting of the Board of Directors. Mr. Lisi moved to approve the minutes which was seconded by Mr. Angelini.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTENTIONS</u></b>
Peter W. Lisi	None	None
Michael Angelini		
Lawrence Davis		
Steven L. Elbaum		
Kimberly Kennison		
Susan Martin		
Cesarina Thompson		
Mark Varholak		

**PROPOSED CY 2025 MEETING SCHEDULE**

Mr. Lisi requested a motion to accept the CY 2025 Meeting Schedule. Mr. Davis moved for approval, which was seconded by Mr. Angelini.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTENTIONS</u></b>
Peter W. Lisi	None	None
Michael Angelini		
Lawrence Davis		
Steven L. Elbaum		
Kimberly Kennison		
Susan Martin		
Cesarina Thompson		
Mark Varholak		

**OTHER BUSINESS**

Mr. Lisi commented that the annual Ethics Training by the Office of State Ethics was conducted at the CHEFA Board of Directors meeting.

**ADJOURNMENT**

There being no further business, Mr. Lisi requested a motion to adjourn the meeting. Mr. Davis moved to adjourn the meeting and Mr. Angelini seconded the motion.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

**AYES**

Peter W. Lisi  
Michael Angelini  
Lawrence Davis  
Steven L. Elbaum  
Kimberly Kennison  
Susan Martin  
Cesarina Thompson  
Mark Varholak

**NAYS**

None

**ABSTENTIONS**

None

The hybrid meeting adjourned at 3:22 p.m.

Respectfully submitted,

Rebecca Hrdlicka  
Acting Secretary