

CHEFA COMMUNITY DEVELOPMENT CORPORATION
MEETING OF MEMBER
Minutes of Annual Member Meeting
September 17, 2024

The Annual Meeting of Member of the CHEFA Community Development Corporation, a Connecticut nonstock Corporation (the “Corporation” or “CHEFA CDC”) was held via videoconference and in-person on Tuesday, September 17, 2024.

The hybrid annual meeting was called to order at 2:30 p.m. by Mr. Michael F. Morris, Member Designee for the Connecticut Health and Educational Facilities Authority (“CHEFA”), sole Member of the Corporation. Those present and absent were as follows:

PRESENT: Michael F. Morris, Managing Director, Client Services, CHEFA

OTHERS PRESENT: Jeanette W. Weldon, Executive Director, CHEFA
Denise E. Aguilera, General Counsel, CHEFA
Michael Angelini, CHEFA Board of Directors
Rob Blake, Manager of Information Technology & Cybersecurity, CHEFA¹
Steve L. Elbaum, CHEFA Board of Directors
Charles Bodie, Managing Director of Finance and Operations, CHEFA
Dan Giungi, Sr. Government Relations and Communications Specialist,
CHEFA
Rebecca Hrdlicka, Sr. Administrative Services Assistant, CHEFA
Kimberly Kennison, CHEFA Board of Directors²
Dan Kurowski, Assistant Director, CHEFA
Andrew Kwashnak, Sr. Systems & Data Analyst, CHEFA
Carlee Levin, Sr. Accountant II, CHEFA³
Peter W. Lisi, CHEFA Board of Directors
JoAnne N. Mackewicz, Controller, CHEFA
Marlene Pagan, Transaction and Compliance Specialist, CHEFA⁴
Julia Pollano, Operations Reporting Analyst, CHEFA⁵
Sarah Sanders, CHEFA Board of Directors
Kara Stuart, Manager of Administrative Services, CHEFA

Rebecca Hrdlicka acted as the Secretary of the Annual Meeting and recorded the minutes.

¹ Rob Blake participated in the meeting via teleconference that permitted all parties to hear each other.
² Kimberly Kennison participated in the meeting via teleconference that permitted all parties to hear each other.
³ Carlee Levin participated in the meeting via teleconference that permitted all parties to hear each other.
⁴ Marlene Pagan participated in the meeting via teleconference that permitted all parties to hear each other.
⁵ Julia Pollano participated in the meeting via teleconference that permitted all parties to hear each other.

APPROVAL OF MINUTES

Mr. Morris approved the minutes of the CDC Special Meeting of Member held on June 18, 2024.

APPOINTMENT OF DIRECTORS FOR THE CHEFA COMMUNITY DEVELOPMENT CORPORATION (AUTHORIZING RESOLUTION #2024-02)

Mr. Morris stated that, as the Member's Designee, he approved and adopted the resolution for the Appointment of Directors for the CHEFA Community Development Corporation (Authorizing Resolution #2024-02).

Appointment of Directors for the CHEFA Community Development Corporation

WHEREAS, Connecticut Health and Educational Facilities Authority ("CHEFA" or the "Authority") is the sole member (the "Member") of CHEFA Community Development Corporation, a Connecticut nonstock corporation (the "Corporation");

WHEREAS, the Bylaws of the Corporation provide that an annual meeting of the Member shall be held each year for the purpose of appointing the Corporation's directors and transacting any other business;

WHEREAS, the Bylaws of the Corporation provide that CHEFA shall designate an individual to represent the Member before the Corporation (the "Member Designee");

WHEREAS, the Member has designated Michael F. Morris as the Member Designee, with the authority to appoint the directors to serve on the Board of Directors of the Corporation (the "CDC Board"); and

WHEREAS, the Member Designee has been authorized by the Member's board of directors to vote in favor of the adoption of the following resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The CDC Board shall be composed of ten (10) directors.

2. The following individuals are hereby appointed to serve on the CDC Board as directors of the Corporation, each to serve for a term of one year or until his or her successor is appointed.
 - a. Michael Angelini
 - b. Lawrence Davis
 - c. Steven L. Elbaum
 - d. Kimberly Kennison
 - e. Peter W. Lisi
 - f. Susan Martin
 - g. Alan Mattamana
 - h. Sarah K. Sanders
 - i. Mark Varholak
 - j. Cesarina Thompson

ADJOURNMENT

There being no further business, Mr. Morris adjourned the hybrid annual meeting at 2:31 p.m.

Respectfully submitted,

Rebecca Hrdlicka

Acting Secretary