

CHEFA COMMUNITY DEVELOPMENT CORPORATION
MEETING OF MEMBER

Minutes of Annual Member Meeting

September 20, 2023

The Annual Meeting of Member of the CHEFA Community Development Corporation, a Connecticut nonstock Corporation (the “Corporation” or “CHEFA CDC”) was held via videoconference on Wednesday, September 20, 2023.¹

The special meeting was called to order at 2:52 p.m. by Mr. Michael F. Morris, Member Designee for the Connecticut Health and Educational Facilities Authority (“CHEFA”), sole Member of the Corporation. Those present and absent were as follows:

PRESENT: Michael F. Morris, Managing Director, Client Services, CHEFA

OTHERS PRESENT: Denise E. Aguilera, General Counsel, CHEFA
Rebecca Hrdlicka, Administrative Services Assistant, CHEFA
Dan Kurowski, Manager of Program Development, CHEFA CDC
Kara Stuart, Manager of Administrative Services, CHEFA

Rebecca Hrdlicka acted as the Secretary of the Annual Meeting and recorded the minutes.

APPROVAL OF MINUTES

Mr. Morris approved the minutes of the CDC Special Meeting of Member held on February 15, 2023.

APPOINTMENT OF DIRECTORS FOR THE CHEFA COMMUNITY DEVELOPMENT CORPORATION (AUTHORIZING RESOLUTION #2023-02)

Mr. Morris stated that, as the Member’s Designee, he approved and adopted the resolution of the Appointment of Directors for the CHEFA Community Development Corporation (Authorizing Resolution #2023-02).

Appointment of Directors for the CHEFA Community Development Corporation

¹ All attendees participated in the meeting via conference telephone that permitted all parties to hear each other.

WHEREAS, Connecticut Health and Educational Facilities Authority (“CHEFA” or the “Authority”) is the sole member (the “Member”) of CHEFA Community Development Corporation, a Connecticut nonstock corporation (the “Corporation”);

WHEREAS, the Bylaws of the Corporation provide that an annual meeting of the Member shall be held each year for the purpose of appointing the Corporation’s directors and transacting any other business;

WHEREAS, the Bylaws of the Corporation provide that CHEFA shall designate an individual to represent the Member before the Corporation (the “Member Designee”);

WHEREAS, the Member has designated Michael F. Morris as the Member Designee, with the authority to appoint the directors to serve on the Board of Directors of the Corporation (the “CDC Board”); and

WHEREAS, the Member Designee has been authorized by the Member’s board of directors to vote in favor of the adoption of the following resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The CDC Board shall be composed of ten (10) directors.
2. The following individuals are hereby appointed to serve on the CDC Board as directors of the Corporation, each to serve for a term of one year or until his or her successor is appointed.
 - a. Michael Angelini
 - b. Lawrence Davis
 - c. Steven L. Elbaum
 - d. Kimberly Kennison
 - e. Peter W. Lisi
 - f. Susan Martin
 - g. Alan Mattamana
 - h. Sarah K. Sanders

- i. Mark Varholak
- 3. One director position on the CDC Board shall remain vacant until filled by appointment of the Authority.

ADJOURNMENT

There being no further business, Mr. Morris adjourned the annual meeting at 2:53 p.m.

Respectfully submitted,

Rebecca Hrdlicka
Acting Secretary