

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY

Minutes of Special Consultant Committee Meeting

November 16, 2022

The Consultant Committee of the State of Connecticut Health and Educational Facilities Authority held a special meeting via videoconference and in-person on Wednesday, November 16, 2022.

The hybrid special meeting was called to order at 11:15 a.m. by Mr. Darrell V. Hill, Chair of the Consultant Committee. Those present and absent were as follows:

PRESENT: Darrell V. Hill (*Designee for CT State Treasurer Shawn T. Wooden*),
Committee Chair
Peter W. Lisi, Board Chair
Susan Martin

ABSENT: Lawrence Davis
Alan Mattamana

ALSO, PRESENT: Jeanette W. Weldon, Executive Director
Denise Aguilera, General Counsel
Rebecca Hrdlicka, Administrative Services Assistant
Michael F. Morris, Managing Director, Client Services
Cynthia D. Peoples-H., Managing Director, Operations & Finance
Julia Pollano, Operations Reporting Analyst¹
Kara Stuart, Manager, Administrative Services
of the Connecticut Health and Educational Facilities Authority

APPROVAL OF MINUTES

Mr. Morris stated that the October 19, 2022 minutes have been amended to include the following:

- Mr. Davis noting that underwriter firm Oppenheimer & Co, Inc. appeared twice on the list of senior managers that staff was recommending for approval;
- The duplicate for Oppenheimer & Co, Inc. was removed from the list, changing the total senior manager firms approved from 26 to 25; and
- All approved firms have been listed, including 6 bond counsel firms and 34 underwriter firms (25 senior managers and 9 co-managers).

¹ Julia Pollano participated in the meeting via teleconference that permitted all parties to hear each other.

Mr. Hill requested a motion to approve the amended minutes of the October 19, 2022 meeting of the Consultant Committee. Ms. Martin moved to approve the amended minutes and Mr. Hill seconded the motion.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Darrell V. Hill Susan Martin	None	Peter W. Lisi ²

APPOINTMENT OF FIRMS TO SERVE AS UNDERWRITER UPDATE

Mr. Morris noted that due to underwriter firm Oppenheimer & Co, Inc. being listed twice in last month’s memorandum, Loop Capital Markets LLC was inadvertently deleted from the list of senior managers recommended to be appointed. Mr. Morris provided a brief overview of Loop Capital Markets, LLC. Mr. Morris stated that staff recommends that Loop Capital Markets LLC be added to the list of approved senior managers.

Mr. Hill requested a motion to re-approve the pool of senior managing and co-managing underwriters with the addition of Loop Capital Markets LLC as a senior managing underwriter. Mr. Lisi moved for approval and Ms. Martin seconded the motion.

A brief discussion ensued.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Darrell V. Hill Peter W. Lisi Susan Martin	None	None

ADJOURNMENT

There being no further business, Mr. Hill requested a motion to adjourn the meeting. Mr. Lisi moved to adjourn the meeting and Ms. Martin seconded the motion.

² Mr. Lisi abstained from voting as he did not attend the Consultant Committee Meeting on October 19, 2022.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

AYES

Darrell V. Hill
Peter W. Lisi
Susan Martin

NAYS

None

ABSTENTIONS

None

The hybrid special meeting adjourned at 11:22 a.m.

Respectfully submitted,

Jeanette W. Weldon
Executive Director