



CHEFA

Connecticut Health & Educational
Facilities Authority

FY 2023 CHEFA Targeted Grant Program

Request for Proposals for Letter of Interest (LOI)

RFP Letter of Interest Release Date: June 14, 2022

Letter of Interest Due: July 12, 2022, 1:00 p.m.

Notification to Apply for Selected Applicants: August 30, 2022

Awards Announcement: By January 21, 2023

Payment of Grants: By February 28, 2023

Grant Period: Date that Financial Assistance Agreement is Fully Executed through January 31, 2024 (or for two-year program option January 31, 2025)

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Philanthropic Outreach
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The **C**onnecticut **H**ealth and **E**ducational **F**acilities **A**uthority (CHEFA or Authority) provides access to tax-exempt financing and other financial assistance to educational institutions, healthcare providers, childcare providers, cultural institutions, and other eligible not-for-profit entities.

The CHEFA Targeted Grant Program is a unique, competitive grant program that will address demonstrated needs of residents throughout the state and have broad statewide impact in one or more areas of our agency's mission focus: Childcare, Culture, Education (including Workforce), and Healthcare issues. This program is distinct from other CHEFA grant programs in that a successful applicant must demonstrate a project's ability to have a substantial and measurable impact on a widescale basis for a broad portion of the state. Eligible programs may demonstrate collaboration with state agencies, educational institutions, nonprofits, or other organizations serving the population or addressing the identified need. Fiscal sponsors may apply for a grant for collaborative programs, provided that if grant proceeds are to be distributed to other organizations, any such organization must have 501(c)(3) status. Grant requests may be for new or existing programs.

CHEFA established the Targeted Grant Program with a specific focus on allocation of funds to impact a statewide need. This program was made possible through the fiscally responsible management of the Authority by CHEFA Officers and Board of Directors. No State of Connecticut funds are utilized. We thank our Board members for their thoughtful stewardship of CHEFA resources and continuing efforts to assist nonprofits in our state.

The Authority is seeking Letter of Interest proposals for:

- **Programs related to Health Equity**
- **From organizations whose mission statement AND the program are related** to Health/Health Equity

Your organization is being invited to submit an application for up to \$250,000 and for a grant period of time up to two years.

Awards

- Grant awards will be made for the specified amount as determined by the CHEFA Board of Directors.
- The CHEFA Board of Directors reserves the right to award less than any applicant's requested amount.
- Grant awards are subject to funding availability.

Selection Criteria

Grants will be awarded based on criteria that includes, but is not limited to:

- Project need
- Statewide/Target population impact
- Likelihood of success
- Diversity, Equity, and Inclusion
- Innovation
- Organizational managerial/financial strength

Eligibility

- Applicant organizations must have current IRS 501(c)(3) tax-exempt designation, or be public educational institutions that are constituent units as defined in C.G.S. §10a-1.
- Funding is restricted to PROGRAMS within Connecticut.
- If an organization was AWARDED a grant in EACH of the past three fiscal years (i.e. FY 2019, 2020, 2021), the organization must take one year off from applying, and can thereafter apply in the following fiscal year (i.e. FY 2023).

What CHEFA Will Not Fund

- Annual giving, fundraising, or capital campaigns (defined as multi-million dollar, brick and mortar campaigns, or a portion thereof)
- Debt reduction, endowment funding, conferences, trips or other one-time events
- Religiously sectarian services
- Indirect costs will be funded on a limited basis.

Other Requirements

- The award of any funding is subject to the discretion of the CHEFA Board of Directors.
- Only one application will be accepted from any organization.
- Applicants must fully disclose all pending mergers and acquisitions, state or federal investigations, litigation and executive management changes to the Authority during both the Letter of Interest process and the grant period.
- Funds not expended in accordance with the approved budget or any subsequent approved modification during the grant period must be returned to the Authority.
- Modification requests must be made in writing to CHEFA staff at philanthropy@chefa.com and should not be requested during the final 60

days of the grant period. CHEFA reserves the right to approve or deny modification requests at its sole discretion.

- Quarterly project reports will be required of each grantee, detailing the completed activities, outcomes, and goals of the project against the timeline presented in the application.
- The Authority reserves the right to withhold funds or require repayment of funds if it is determined that the project is not meeting the goals, objectives, and timetable stated in the application, or that information provided in the application was false or misleading.
- Grantees will be required to enter into and abide by the terms of a financial assistance agreement.
- The grantee must acknowledge the Authority funding support in all press releases, media interviews, and reports on the funded project/program.
- Applicant must demonstrate, with the inclusion of CHEFA funding, the organization's ability to fully fund the proposed project or program within the specified timeframe.
- The Authority may require additional information from any applicant as deemed necessary.
- State of Connecticut Nondiscrimination Requirements: Connecticut General Statutes Sections 4a-60(a) and 4a-60a, as amended by Public Act 21-76, require (i) any entity or individual entering into a contract with the state or certain political subdivisions of the state, including quasi-public agencies, to comply with the provisions of these statutes and (ii) the inclusion of the provisions set forth in Connecticut General Statutes Sections 4a-60(a)(1)-(4), 4a-60(c)(1), 4a-60(1)-(5) and 4a-60a(b)(1) in any such contract. The Financial Assistance Agreement that must be executed in connection with a Grant award will include the provisions required by the above referenced statutes.
- SEEC Notice: The authorized signatory to the Letter of Interest must expressly acknowledge receipt and review of the State Elections Enforcement Commission's "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" and must agree to inform the applicant's principals of the contents of the notice. Such notice is available at:
<https://seec.ct.gov/Portal/data/forms/ContrForms/SEECStateContractorNotice.pdf>
- Campaign Contribution Certification: Connecticut General Statutes Section 9-612(f)(2)(F) requires a principal of a state contractor or prospective state contractor to make the disclosures and certifications set forth on the Campaign Contribution Certification form available at <https://portal.ct.gov/-/media/OPM/Fin-General/OPM-Form1-CampaignContributionCertification-8-18-Final.pdf>. Each applicant, submitting a Letter of Interest must complete

and submit the Campaign Contribution Certification form with their Letter of Interest.

How to Apply

CHEFA utilizes the online Foundant Technologies Grant Management System. For optimal utilization please update your browser to the most recent version or utilize Google Chrome or Firefox.

Access to the LETTER OF INTEREST (LOI) form is now available at:

<https://www.grantinterface.com/Home/Logon?urlkey=CHEFA>

The deadline to submit your Letter of Interest is 1:00 PM on July 12, 2022

- Incomplete LOIs may be deemed ineligible at CHEFA's discretion.
- Do not include cover letters, letters of support, website screenshots, press clippings, annual reports, CDs or DVDs or any other materials.
- Please do not personally deliver, fax or mail your Letter of Interest/Application; they must be completed online. Hard copies of the Letter of Interest/Application will not be accepted.
- Materials submitted to the Authority are subject to public disclosure under the Connecticut Freedom of Information Act, unless an exception applies, and should not include information prohibited by HIPAA or in violation of other applicable laws or regulations.
- The Staff and Board of Directors reserve the right to request additional information as may be required during the grant program application and review process. The Authority reserves its sole right to modify these guidelines and the program at any time.