

CHEFA COMMUNITY DEVELOPMENT CORPORATION  
SPECIAL MEETING OF BOARD OF DIRECTORS  
Minutes of Board Meeting  
November 8, 2023

The Special Meeting of the Board of Directors (the “CDC Board”) of CHEFA Community Development Corporation, a Connecticut nonstock Corporation (the “Corporation” or “CHEFA CDC”) was held via videoconference and in-person on Wednesday, November 8, 2023.

The special meeting was called to order at 3:50 p.m. by Mr. Peter W. Lisi, Chair of the Board of Directors. Those present and absent were as follows:

PRESENT: Peter W. Lisi, Board Chair  
Michael Angelini, Vice Chair  
Steven L. Elbaum<sup>1</sup>  
Kimberly Kennison<sup>2</sup>  
Susan Martin  
Mark Varholak<sup>3</sup>

ABSENT: Alan Mattamana  
Sarah Sanders

ALSO, PRESENT: Jeanette W. Weldon, Executive Director, CHEFA CDC  
Denise E. Aguilera, General Counsel, CHEFA  
Charles Bodie, Managing Director of Finance & Operations, CHEFA  
Dan Giungi, Government Relations & Communications Specialist, CHEFA  
Rebecca Hrdlicka, Administrative Services Assistant, CHEFA  
Dan Kurowski, Manager of Program Development, CHEFA CDC  
JoAnne Mackewicz, Controller, CHEFA  
Michael F. Morris, Managing Director, Client Services, CHEFA  
Kara Stuart, Manager of Administrative Services, CHEFA  
Betty Sugerman Weintraub, Manager of Grant Programs & Philanthropic Outreach, CHEFA

**APPROVAL OF MINUTES**

Mr. Lisi requested a motion to approve the minutes of the September 20, 2023 annual meeting of the Board of Directors. Mr. Davis moved to approve the minutes which was seconded by Ms. Martin.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTENTIONS</u></b>
Lawrence Davis	None	Michael Angelini <sup>4</sup>
Steven L. Elbaum		
Kimberly Kennison		

<sup>1</sup> Steven L. Elbaum participated in the meeting via teleconference that permitted all parties to hear each other.

<sup>2</sup> Kimberly Kennison participated in the meeting via teleconference that permitted all parties to hear each other.

<sup>3</sup> Mark Varholak participated in the meeting via teleconference that permitted all parties to hear each other.

<sup>4</sup> Mr. Angelini abstained from voting as he did not attend the Annual Board of Directors Meeting on September 20, 2023.

Peter W. Lisi  
Susan Martin  
Mark Varholak

**PROPOSED CY 2024 MEETING SCHEDULE**

Mr. Lisi requested a motion to accept the CY 2024 Meeting Schedule. Mr. Angelini moved for approval and Mr. Davis seconded the motion.

Upon a voice vote, the "Ayes," "Nays" and "Abstentions" were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini	None	None
Lawrence Davis		
Steven L. Elbaum		
Kimberly Kennison		
Peter W. Lisi		
Susan Martin		
Mark Varholak		

**OTHER BUSINESS**

Mr. Lisi noted that the CHEFA CDC Board received ethics training during the CHEFA Board of Directors meeting and that the next CHEFA CDC Board meeting is scheduled for February 7, 2024.

**ADJOURNMENT**

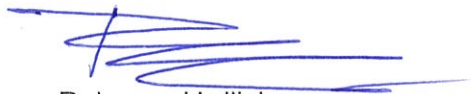
There being no further business, Mr. Lisi requested a motion to adjourn the meeting. Mr. Davis moved to adjourn the meeting and Mr. Angelini seconded the motion.

Upon a voice vote, the "Ayes," "Nays" and "Abstentions" were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Michael Angelini	None	None
Lawrence Davis		
Steven L. Elbaum		
Kimberly Kennison		
Peter W. Lisi		
Susan Martin		
Mark Varholak		

The special hybrid meeting adjourned at 3:53 p.m.

Respectfully submitted,



Rebecca Hrdlicka  
Acting Secretary