

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY  
Special Grant Committee Meeting Minutes  
May 18, 2022

The Grant Committee of the State of Connecticut Health and Educational Facilities Authority held a special meeting via videoconference at 12:00 p.m. on Wednesday, May 18, 2022.<sup>1</sup>

The special videoconference meeting was called to order by Mr. Peter Lisi, Board Chair, at 12:04 p.m. and upon roll call, those present and absent were as follows:

PRESENT: Peter Lisi, Board Chair  
Steven L. Elbaum  
Susan Martin  
Alan Mattamana

ABSENT: Lawrence Davis, Committee Chair  
Kimberly Kennison (*Designee for Melissa McCaw, OPM Secretary*)

OTHER BOARD MEMBERS PRESENT: Michael Angelini<sup>2</sup>

ALSO PRESENT: Jeanette W. Weldon, Executive Director  
Denise Aguilera, General Counsel  
Daniel Giungi, Communications and Government Affairs Specialist  
Dan Kurowski, Manager, Program Development & CHEFA CDC  
JoAnne Mackewicz, Controller  
Michael Morris, Managing Director, Client Services  
Dave Pantaleo, Senior Systems and Data Analyst  
Cynthia D. Peoples-H, Managing Director, Operations & Finance  
Julia Pollano, Operations Reporting Analyst  
Kara Stuart, Manager, Administrative Services  
Betty Sugerman Weintraub, Manager of Grant Programs and Philanthropic Outreach of Connecticut Health and Educational Facilities Authority

**APPROVAL OF MINUTES**

Mr. Lisi requested a motion to approve the minutes of the January 19, 2022 Grant Committee Meeting. Mr. Elbaum moved for approval of the minutes, which was seconded by Mr. Mattamana.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>
Steven L. Elbaum	None	None
Peter Lisi		
Susan Martin		
Alan Mattamana		

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<sup>1</sup> All attendees participated in the meeting via conference telephone that permitted all parties to hear each other

<sup>2</sup> Mr. Angelini left the videoconference meeting at 12:30 p.m.

**FY 2022 NONPROFIT GRANT REVIEW**

Mr. Lisi stated that the Grant Committee package containing all FY 2022 nonprofit grant applications was sent to all Board members. Mr. Lisi said that the Grant Committee will be trying a new process for the FY 2022 nonprofit cycle in an effort to increase Board engagement and discussion regarding the grant applications and awarded grants. Mr. Lisi noted that while the Board is fortunate to have Ms. Sugerman Weintraub as the Grant Program Manager and the internal review committee to do a thorough review of the grants, the decision is ultimately the responsibility of the Board, with the Grant Committee providing the initial recommendations to the full Board.

Mr. Lisi referenced the Grant Committee package contained grant information for the FY 2022 nonprofit grant cycle. Mr. Lisi noted that the FY 2022 nonprofit grants cycle has \$1,008,090 of funding to award. Mr. Lisi highlighted the *'FY 2022 Nonprofit Grant Program IRC Ratings Summary'* document in the Grant Committee package, which presented the grant applications in three sections; highest rated, middle rated, and lowest rated. The Committee decided to discuss only the highest and middle rated applications. The Committee reached consensus that the yellow (highest rated) shaded group in the Internal Review Committee Rating Summary Report would be included in the final awarded group.

Mr. Lisi requested a motion to approve the yellow (highest rated) shaded group in the Internal Review Committee Rating Summary Report. Ms. Martin moved for approval and Mr. Mattamana seconded the motion.

Upon a voice vote, the "Ayes," "Nays" and "Abstentions" were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>
Steven L. Elbaum	None	None
Peter Lisi		
Susan Martin		
Alan Mattamana		

The Committee then focused on the middle rated (white shaded) group applications. When reviewing the middle rated applications, Ms. Sugerman Weintraub provided a brief summary on each grant application. Once completed, the Grant Committee took an informal raised hand vote on each grant to gather a consensus. Grant applications receiving support from at least 3 out of 4 committee members were considered for awards. This group consisted of:

- All Our Kin
- Community Partners in Action
- CT Junior Republic
- Gilead Community Services
- Intempo
- Leadership, Education, and Athletics in Partnership

The Grant Committee decided to reduce funding to program grants greater than \$50,000 located in either the yellow (highest rated) shaded group in the Internal Review Committee Rating Summary Report or program grants receiving support from at least 3 committee members in the white shaded (middle rated) group in the Internal Review Committee Rating Summary Report, in order to reach the \$1,008,090 capped amount. A discussion ensued.

Mr. Lisi requested a motion to approve grant awards to all applications in the highest rated (yellow shaded) group and to the committee consensus grant applications in the middle rated (white

shaded) group and to authorize management to determine the final award amounts for the approved program grants based on the approach described above, with the amount of approved capital grant requests remaining unchanged. Ms. Martin moved for approval and Mr. Lisi seconded the motion.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>
Steven L. Elbaum	None	None
Peter Lisi		
Susan Martin		
Alan Mattamana		

**ADJOURNMENT**

With there being no further time, remaining agenda items were not discussed. Mr. Lisi requested a motion to adjourn the meeting at 1:37 p.m. Ms. Martin moved to adjourn the meeting and Mr. Mattamana seconded the motion.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>
Steven L. Elbaum	None	None
Peter Lisi		
Susan Martin		
Alan Mattamana		

Respectfully submitted,



Jeanette Weldon  
Executive Director

