

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL FACILITIES AUTHORITY  
Special Grant Committee Meeting Minutes  
November 16, 2022

The Grant Committee of the State of Connecticut Health and Educational Facilities Authority held a special meeting via videoconference and in-person on Wednesday, November 16, 2022.

The special hybrid meeting was called to order by Mr. Lawrence Davis, Committee Chair, at 12:23 p.m. and upon roll call, those present and absent were as follows:

PRESENT:	Lawrence Davis, Committee Chair Steven L. Elbaum Kimberly Kennison ( <i>Designee for Jeffrey Beckham, OPM Secretary</i> ) <sup>1</sup> Peter W. Lisi, Board Chair Susan Martin
ABSENT:	Alan Mattamana
OTHER BOARD MEMBERS PRESENT:	Darrell V. Hill ( <i>Designee for CT State Treasurer Shawn T. Wooden</i> )
ALSO PRESENT:	Jeanette W. Weldon, Executive Director Denise Aguilera, General Counsel Daniel Giungi, Communications and Government Affairs Specialist Rebecca Hrdlicka, Administrative Services Assistant JoAnne Mackewicz, Controller Michael Morris, Managing Director, Client Services Kara Stuart, Manager, Administrative Services Betty Sugerman Weintraub, Manager of Grant Programs and Philanthropic Outreach of Connecticut Health and Educational Facilities Authority

**APPROVAL OF MINUTES**

Mr. Davis requested a motion to approve the minutes of the September 9, 2022 annual meeting of the Grant Committee. Mr. Lisi moved for approval of the minutes, which was seconded by Ms. Martin.

Upon a voice vote, the “Ayes,” “Nays” and “Abstentions” were as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTENTIONS</u></b>
Lawrence Davis	None	None
Steven L. Elbaum		
Kimberly Kennison		
Peter W. Lisi		
Susan Martin		

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<sup>1</sup> Kimberly Kennison participated in the meeting via teleconference that permitted all parties to hear each other.

**FY 2023 CLIENT GRANT REVIEW**

Mr. Davis stated that the Committee will be reviewing applications that were received based on the Applications for the FY 2023 Client Grant Program. Mr. Davis turned the floor over to Ms. Weintraub to explain the review process and priorities that resulted in the color-coded, high-medium-low ratings list presented to the Committee.

Ms. Martin recused herself from all discussion and voting regarding the grant applications, as her employer, Middlesex Health, submitted a grant application. Ms. Martin left the hybrid meeting at 12:25 p.m.

Ms. Weintraub reported on the community priorities for the review process that was presented to the internal review committee (IRC), which were gathered through meetings with various organizations representing CHEFA's four core priorities. Ms. Weintraub listed the areas of priority for each sector as follows:

- Healthcare
  - Need for community health workers
  - Children/youth behavioral health
  - Preventative care/wellness
  - Lack of medical clinicians/practitioners
- Education
  - Workforce training
  - Pre-engineering skills
  - Manufacturing education
  - 2Generation policy
  - Basic skills deficiencies
- Childcare
  - Lack of family childcare providers and training for providers
  - Lack of available infant/toddler slots
  - Infrastructure needs
- Culture
  - More funding goes to large organizations and less for smaller organizations
  - Arts funding cut in many school systems, leaving children without arts education

Mr. Elbaum joined the hybrid meeting in person at 12:30 p.m.

Mr. Davis stated that there were 50 LOIs received for this grant process and 42 organizations ultimately were invited and completed full applications which the IRC rated with a high, medium or low rating. The Committee will review the 23 applications that received 2 or more aggregated high ratings by the IRC. Mr. Davis opened the floor to discuss any applications that received 1 high rating (gray-section in IRC report) or 0 high rating (orange-section in IRC report), but the Committee agreed to only discuss those applications that received 2 or more high rating (green-, blue-, and yellow-sections in the IRC report). Ms. Weintraub thanked the members of the IRC for their hard work in this process.

Ms. Weintraub presented a brief summary of the applications submitted by the following organizations:

Capital Community College  
Catholic Charities Inc. – Archdiocese of Hartford  
Connecticut Children's Medical Center  
Day Kimball Healthcare, Inc.



Good Child Development Center, Inc.  
Griffin Hospital  
Hamden Hall School, Inc.  
Horizons at Westminster  
Middlesex Health  
Mount Olive Child Development Center, Inc.  
Norwalk Hospital Association  
Ocean Community YMCA  
Quinebaug Valley Community College  
Sacred Heart University  
Saint Francis Hospital and Medical Center  
Saint Mary's Hospital Foundation, Inc.  
Stamford Hospital  
The Bristol Hospital, Incorporated  
The Family Center  
The University of Connecticut Foundation, Inc.  
University of Bridgeport  
University of New Haven, Incorporated  
Yale New Haven Hospital, Inc.

After each brief summary, the floor was opened to questions about the application that Ms. Weintraub answered.

Mr. Elbaum inquired generally about funding program requests compared to capital expenditures. Ms. Weintraub explained that CHEFA is one of the only organizations who offers funding for capital expenditures, as well as the importance of capital expenditures on overall organizational function. Ms. Weintraub also stated that the request for funding for capital expenditures is included in the request for proposal (RFP) and defined in the application, and therefore both program and capital expenditure requests are considered by the Committee for funding.

The Committee then transitioned into a consensus discussion to decide which applications should be awarded. An application was considered for an award if the majority of the Committee was in consensus. After the initial consensus, the amount considered for an award totaled \$1,077,902.16. As this amount exceeded the maximum \$1,001,452.00 allocated for disbursement by \$76,450.16, the Committee reconsidered applications that did not receive a unanimous consensus (i.e., three Committee members considered the application favorable and one Committee member considered the application not favorable).

After further deliberation by the Committee, consensus was reached that the applications submitted by the following organization should be awarded grants for the FY 2023 Client Grant Program:

Capital Community College  
Catholic Charities Inc. – Archdiocese of Hartford  
Connecticut Children's Medical Center  
Day Kimball Healthcare, Inc.  
Good Child Development Center, Inc.  
Griffin Hospital  
Middlesex Health  
Norwalk Hospital Association  
Quinebaug Valley Community College  
Saint Francis Hospital and Medical Center

Saint Mary's Hospital Foundation, Inc.  
 Stamford Hospital  
 The University of Connecticut Foundation, Inc.  
 University of Bridgeport  
 University of New Haven, Incorporated

The requested amount from CHEFA was used as the awarded amount for each application, which totaled \$1,002,902.16. The Committee agreed to authorize management discretion to determine where to reduce \$1,450.16 from the requested amounts, in the awarded grants, so that the total of all awarded grants would not exceed the \$1,001,452.00 allocated for disbursement.

Mr. Davis requested a motion to award the fifteen organizations as listed above and to authorize management discretion to reduce the amount of the disbursed awards in the amount of \$1,450.16. Mr. Elbaum moved for approval and Ms. Kennison seconded the motion.

Upon a voice vote, the "Ayes," "Nays" and "Abstentions" were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>	<u><b>RECUSALS</b></u>
Lawrence Davis	None	None	Susan Martin
Steven L. Elbaum			
Kimberly Kennison			
Peter W. Lisi			

**STAFF MEMO – ENTERPRISE CAPITAL**

Ms. Weldon reported that staff plans to further investigate the concept of enterprise capital for FY 2024. Ms. Weldon stated that a full presentation with additional research will be presented to the Committee at the January 2023 Grant Committee meeting.

**ADJOURNMENT**

Mr. Davis requested a motion to adjourn the meeting. Mr. Elbaum moved to adjourn the meeting and Mr. Lisi seconded the motion.

Upon a voice vote, the "Ayes," "Nays" and "Abstentions" were as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTENTIONS</b></u>
Lawrence Davis	None	None
Steven L. Elbaum		
Kimberly Kennison		
Peter W. Lisi		

The hybrid meeting adjourned at 1:32 p.m.

Respectfully submitted,

  
 Jeanette Weldon  
 Executive Director